

Organizational Regulations of the Department of Leisure and Recreation Management

College of Tourism, National Kaohsiung University of Hospitality and Tourism

Approved at the 5th Department Affairs Meeting of the 1st Semester, Academic Year 2010 on December 7, 2010
Amended in accordance with Article 6 of the University's Regulations Governing the Review Procedures for Regulatory Proposals, approved at the 381st Administrative Meeting on August 23, 2017

Article 1

These Organizational Regulations govern the Department and shall be composed of all full-time faculty and staff members and all enrolled students of the Department. The Department shall have one Department Chair, who shall oversee and administer all departmental affairs.

Article 2

The Department shall establish a Department Affairs Meeting, which shall serve as the highest decision-making body for departmental and administrative matters. The Meeting shall deliberate and decide on teaching, research, and other development-related matters of the Department. Separate rules of procedure shall be established for the Meeting.

Article 3

The Department may establish the following committees:

1. Faculty Evaluation Committee

This Committee shall be composed of all faculty members of the Department and shall be responsible for the preliminary review of faculty appointment, promotion, dismissal, and extension of service. Separate organizational regulations shall govern this Committee. The Department Chair shall concurrently serve as the Convener and shall be responsible for convening and presiding over meetings. Matters related to the appointment of new faculty members shall be handled in accordance with relevant university regulations.

2. Curriculum Development Committee

This Committee shall be composed of all faculty members of the Department and shall be responsible for curriculum planning, review, approval, establishment, and evaluation. Separate organizational regulations shall govern this Committee. The Department Chair shall concurrently serve as the Convener and shall be responsible for convening and presiding over meetings.

3. Internship Advisory Committee

This Committee shall consist of three members and shall be responsible for the selection of off-campus internship institutions and the evaluation of student internship performance.

4. Admissions Committee

This Committee shall consist of three members and shall be responsible for matters related to student admissions (including the Master's Program), transfer admissions, selection procedures, and planning of admission categories and quotas.

5. Other Committees

The Department may establish additional committees as necessary for departmental development and operational needs, subject to approval by the Department Affairs Meeting.

Article 4

The Department may establish task-oriented working groups as required. Representatives or committee members, except those appointed in accordance with university- or college-level Faculty Evaluation Committee regulations or other relevant university regulations, shall be elected from among full-time faculty members at the rank of Lecturer or above through the Department Affairs Meeting.

Article 5

These Organizational Regulations shall be implemented upon approval by the Department Affairs Meeting and authorization by the Department Chair. The same procedure shall apply to any amendments.

Responsible Unit: Department of Leisure and Recreation Management